INFO 3130 Management Information Systems – Fall 2016
006 TR 11:00am – 12:15pm SMITH 306
001 WF 9:30am – 10:45am DENNY 120
002 WF 11:00am – 12:15pm FRET 107

Course content: Accessible via http://canvas.uncc.edu/

J. Martin, rjmartin@uncc.edu
Office: Friday 253B
Office hours: Email to schedule appt.

Text and Materials:
(1) Essentials of MIS 12th Edition (Book Only, No Online Access Code) (Required)
(2) Lecture presentations, assignments quizzes and additional course materials will be posted and managed in the course section on Canvas.

Prerequisites: MATH 1120; STAT 1220; ACCT 2121, 2122; ECON 2101, 2102; INFO2130; Junior Standing.

Catalog Description:
This course is designed to introduce students to the use of Information Systems (IS) as an essential tool for conducting business in an increasingly global economy. The emphasis is on the conceptual foundations underlying the design, control and operation of Information Systems and how Information Systems provide organizations with competitive advantages. General topics covered will include, but are not be limited to:
- The impact of IS on management decision-making activities
- Principles of the structure and analysis of information flow within an organization.
- Database accumulation and generation, capabilities of information processing, system functions (ex. file creation, report generation, etc.) and evaluation/modification of information systems.
- Telecommunications/Networking, Computer Hardware/Software and Electronic Commerce

Course Objectives:
In today’s global business environment, managers have an increasing responsibility for determining their own information systems needs and for designing and implementing information systems that will support their decision-making processes. Thus, the specific learning objectives of this course include the following:
1. To be familiar with the IS terminology relevant to supporting business information system operations, IT infrastructure and modern day business applications.
2. To gain critical thinking skills needed to solve business problems with IS.
3. To develop an understanding of IS, their conceptual and technical foundations, users, components, missions, and capabilities.
4. To get acquainted with both conventional, as well as state-of-the-art, information technologies and understand how to apply them to support management decision-making.

Grading
Exams: Four semester exams and a cumulative final will be administered. The lowest of the five exam grades will be dropped for a total of four exam grades (20% each) being used in the final grade calculation. Students may choose to take all five exams and drop the lowest. The cumulative final exam is optional for any student with a course average greater than or equal to 70%. Any student with a course average below a C (< 70%) at the end of the semester is required to take the cumulative final.
<table>
<thead>
<tr>
<th>Component</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exams (4 @ 20% each)</td>
<td>80%</td>
</tr>
<tr>
<td>Assignments (3 @ 5% each)</td>
<td>15%</td>
</tr>
<tr>
<td>Attendance/Clicker/Canvas Quizzes</td>
<td>5%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>100%</strong></td>
</tr>
</tbody>
</table>

The final letter grade will be calculated based on the 10-point scale outlined below; no rounding will occur and no extra credit will be issued to any individual student.

A: 90% and above; B: 89.9-80%; C: 79.9-70%; D: 69.9-60%; F: Below 60%.

**Exams are closed book and notes, no exceptions.** Exams are a form of intellectual property belonging to those who create them. Therefore, the exam materials must remain in the instructor’s possession or control at all times. Exams may not be taken outside of the lecture hall or copied for any reason. Failure to return an exam after taking or reviewing it or removing an exam from my presence at any time or copying an exam will be considered theft of intellectual property. Such action will result in an exam grade of zero and may warrant further disciplinary action.

Should a student miss an exam as a result of missing a class, that student will receive a grade of zero. In the event that the excuse is approved before the date of the examination (proper documentation required) then the student will take the make-up exam within three school days (M-F). **Students who miss more than one exam should drop the class otherwise they will earn an F.**

**Clickers:** We will use the Turning Technologies Response Card NXT RCXR-02 clicker for this class (this is a requirement). Your clicker will be used during every lecture to record your attendance and participation in the form of quiz questions. Each student must have their own clicker and bring it to each class to receive full credit. Clickers will be required started on the first day of class following the last day to add/drop a course. No student is permitted to use another student’s clicker. Any sharing of clickers among students will be considered a violation of the Academic Integrity Code and will result at a minimum in a grade of zero for attendance with a possibility of further disciplinary action.

**Posting grades:** Students will have access to their exam grades via Canvas. The course grades posted on Canvas are for informational purposes only. The official overall grade is computed and kept in the instructor’s grade book. Students can use the grades posted on Canvas and the rubric shown above to calculate their current course grade. To ensure information privacy, student grade details cannot be discussed via email.

**Policies**

**Attendance & Participation:** Students must attend all lectures, labs, quizzes, examinations and presentations. Attendance will be taken at every class, unless otherwise specified by the instructor. Students first two absences will be excused (two clicker grades are dropped); attendance grades are impacted starting on the third absence. Students with 5 or more absences will receive a zero (0) for the attendance/clicker/quiz grade. Class attendance is highly correlated with learning the material and performing well on the course assignments and examinations.

Note that (1) some topics discussed in the classroom are not covered adequately in the textbook, thus the instructor will present alternative approaches, and (2) historically, those who skip the class tend to make less than their target grades and (3) the instructor refuses to answer questions due to absenteeism. A student that misses a class is responsible for obtaining any needed information (e.g., notes, announcements, assignments, etc.) from fellow students. **Students are expected to contribute to the active class discussions.**
**Class Preparation:** Students are expected to study the textbook and other posted materials (notes, presentations, etc.) **prior to each respective lecture.** Additionally, students must be prepared to intelligently contribute to active class discussions and answer questions related to the current topics.

**Class Cancellation:** In the event that I am unable to attend class or the University is closed unexpectedly, assume the material will be moved forward to the next meeting unless otherwise specified.

**Assignments Policy:** This 3-credit course requires three hours of classroom or direct faculty instruction and six hours of out-of-class student work each week for approximately 15 weeks. Out-of-class work may include but is not limited to: required reading, library research, written assignments, and studying for quizzes and exams.

All students must complete each individual assignment/quizzes on their own. Any sharing between students will be considered a violation of the Academic Integrity Code and will result at a minimum in a grade of zero for the assignment with a possibility of further disciplinary action.

**Academic honesty/integrity:** THE UNC CHARLOTTE CODE OF STUDENT ACADEMIC INTEGRITY governs the responsibility of students to maintain integrity in academic work, defines violations of the standards, describes procedures for handling alleged violations of the standards, and lists the applicable penalties. The following is a list of prohibited conduct in that Code as violating these standards: A) Cheating; B) Fabrication and Falsification; C) Multiple Submission; D) Plagiarism; E) Abuse of Academic Materials; and F) Complicity in Academic Dishonesty. For more detail and clarification on these items and on academic integrity, students are strongly advised to read the current "UNCC undergraduate catalog."

The instructor may ask students to produce identification at examinations and may require students to demonstrate that graded assignments completed outside of class are their own work.

**Religious Accommodation for Students:** The University of North Carolina at Charlotte is committed to diversity, nondiscrimination and inclusiveness, and to supporting its students, regardless of religious affiliation or non-affiliation, in accordance with state and federal laws and regulations. As part of this commitment, the University makes good faith efforts to accommodate a student’s religious practice or belief, unless such accommodation would create undue hardship. Details associated with this policy can be found by visiting [https://legal.uncc.edu/policies/up-409](https://legal.uncc.edu/policies/up-409).

**Philosophy of teaching:** I demand meaningful learning, which can be interpreted by being able to translate the ideas, free of errors, into your own words and solve problems that are structurally different from those presented in class and textbook(s). Hence, always try to learn the materials by concentrating on the underlying principles. I will try to make you think by asking you questions and problems, which may not be directly covered during the class lectures.

**Miscellaneous:**
- The instructor reserves the right to change the course outline, and the course contents.
- There will be no extra credit offered for any individual student during the semester.
- The instructor will keep all exams; students are permitted to review during office hours.
- All electronic & mobile devices such as cell phones, laptops, tablets, etc. must be kept silent during lecture sessions and are not permitted at any time during exam periods.

**Statement on Diversity:**
The Belk College of Business strives to create an inclusive academic climate in which the dignity of all individuals is respected and maintained. Therefore, we celebrate diversity that includes, but is not limited to ability/disability, age, culture, ethnicity, gender, language, race, religion, sexual orientation, and socio-economic status.