MGMT 3140-002
Management and Organizational Behavior
Spring Semester, 2017

Instructor: Dr. Edward Jernigan
Office: Friday 217C
Phone: 704-687-7659
E-mail: ejernign@uncc.edu
Office Hours: TR 9:20 – 10:50; 2:00 – 2:30 pm; other times by appointment
Class Meets: Tuesday and Thursday; 11:00 am – 12:15 pm
Class location: Room 142; Friday Building

This syllabus contains the policies and expectations I have established for Management and Organizational Behavior (Management 3140). Please read the entire syllabus carefully before continuing in this course. These policies and expectations are intended to create a productive learning atmosphere for all students. Unless you are prepared to abide by these policies and expectations, you risk losing the opportunity to participate further in the course.

Required Text:

The following textbook is required for the course. You may purchase or rent a new, used, or electronic copy of the text from the Campus bookstore or from Gray's Bookstore. You may also decide to purchase the text from several on-line sources including EBay, Amazon.com, and CourseSmart (e-book only). Finally, you have the option to purchase an e-book version of the textbook if you purchase "*LearnSmart*". The point is that there are several options for acquiring the textbook.

Required Textbook: Bateman, Thomas S. and Snell, Scott S. (2017). ***Management: Leading & Collaborating in a Competitive World 12th Edition***. New York: McGraw-Hill Irwin. (ISBN: 978-1-259-54694-5). Note: The 10th and 11th editions of the book are also acceptable.

Optional Supplement: McGraw-Hill "LearnSmart." LearnSmart is an on-line study system. Additional information regarding access to LearnSmart will be discussed in class and posted to the Canvas site for the class.

Course Description and Objectives:

MGMT 3140. Management and Organizational Behavior (3) Prerequisites: ACCT 2121, 2122; ECON 2101, 2102, INFO 2130; junior standing. A study of the role of the manager with an emphasis on understanding the behavioral and administrative theories and concepts needed to succeed in contemporary organizations. Topics covered in the course include motivation, leadership, managing teams, and teamwork. (*Fall, Spring, Summer) (Evenings)*

Objectives of the course are to develop a basic understanding of the theories and concepts of management, demonstrate the ability to apply management theory and concepts to organizational problems, develop the basic interpersonal, analytical, critical thinking, teamwork, and decision-making skills required of managers, and develop an awareness of current issues and trends in management.

The specific learning outcomes identified for the course are that:

1. Students will demonstrate a basic understanding of the teamwork skills required of team members.
2. Students will demonstrate a basic understanding of the skills required for team leadership.
3. Students will demonstrate a basic understanding of leadership theories and models.
4. Students should be able to apply leadership theories and models.

Academic Integrity:

All students are required to read and abide by the Code of Student Academic Integrity. Violations of the Code of Student Academic Integrity, including plagiarism, will result in disciplinary action as provided in the Code. Definitions and examples of plagiarism are set forth in the Code. The Code is available from the Dean of Students Office or online.

Examinations, Quizzes, Attendance, and Grading:

Exams: There will be 3 term exams and a comprehensive final exam. Term exams will consist of 50 multiple choice questions. The exams will emphasize lecture material and the associated textbook content. The comprehensive final exam will consist of 100 multiple choice questions. All material included in the text (whether discussed in class or not) and discussed in the lectures is subject to examination. **There is no curve for any exam.**

Pop Quizzes and other in class activities: Occasional pop quizzes may be given in class at the instructor's discretion. Other in class activities may also be treated as a "pop quiz". **There is no make-up for missed pop quizzes or other in class activities.**

All Grades will be distributed using the Canvas system as soon as they are processed and the results are verified.

Make up exams will be given only if you miss an exam as a result of an approved excused absence (see absence policy below). **It is your responsibility to contact the instructor concerning make-up exams.**

Excused absences may be granted for the following reasons: Personal illness, religious holidays, or participating as an authorized university representative in an out-of-

town event. Whenever possible, students are expected to seek the permission of the instructor prior to absences.

Other Absences: The Dean of Students Office can assist students in the verification of class absence(s) for documented situations related to medical, psychological, personal crisis, or military absences.

Absences (excused or unexcused) do no relieve you of responsibility for the material covered in the class missed.

Attendance: Your attendance is expected and encouraged. Preparing for and attending lectures is an important component of the learning process.

Your grade for this course will be determined based on the following:

	Weight
• Exam #1	100 points
• Exam #2	100 points
• Exam #3	100 points
• Pop Quizzes	30 points
• Comprehensive Final Exam	200 points
TOTAL POSSIBLE	530 points

Grading Scale:	A =	477 points or more
	B =	424 – 476.99 points
	C =	371 – 423.99 points
	D =	318 – 370.99 points
	F =	Less than 318 points

Your final course grade will be based on the total number of points you earn. It is your responsibility to keep track of your grades.

THERE IS NO CURVE IN THIS CLASS

THERE IS NO EXTRA CREDIT IN THIS CLASS

Additional Course Policies

1. The standards and requirements set forth in this syllabus may be modified at any time by the course instructor. Notice of such changes will be by announcement in class, or by written or email notice, or by changes to this syllabus posted on the Canvas website for the course.

2. Students in this course seeking accommodations for disabilities must first consult with the Office of Disability Services and follow the instructions of that office for obtaining accommodations.

3. Faculty may ask students to produce identification at examinations and may require students to demonstrate that graded assignments completed outside of class are their own work.

4. The use of cell phones, smart phones, or other mobile communication devices is disruptive, and is therefore prohibited during class. Except in emergencies, those using such devices must leave the classroom for the remainder of the class period.

5. Students are permitted to use computers during this class for note-taking. Those using computers during this class for work not related to this class must leave the classroom for the remainder of the class period.

6. Electronic video and/or audio recording is not permitted during class unless the student obtains permission from the instructor. If permission is granted, any distribution of the recording is prohibited. Students with specific electronic recording accommodations authorized by the Office of Disability Services do not require instructor permission; however, the instructor must be notified of any such accommodation prior to recording. Any distribution of such recordings is prohibited.

Lecture Schedule

Date	Focus Topic	Assignment
T Jan. 10	Overview and Introduction to the Course Managing and Performing	Chapter 1
R Jan. 12	Managing and Performing	Chapter 1
T Jan. 17	Managing and Performing	Chapter 1
R Jan. 19	The Evolution of Management	Chapter 1 Appendix A
T Jan. 24	The External and Internal Environments	Chapter 2
R Jan. 26	The External and Internal Environments	Chapter 2
T Jan. 31	Managerial Decision Making	Chapter 3
R Feb. 02	Managerial Decision Making	Chapter 3
T Feb. 07	Planning and Strategic Management	Chapter 4
R Feb. 09	Planning and Strategic Management	Chapter 4
T Feb. 14	Planning and Strategic Management	Chapter 4
R Feb. 16	**Test #1 Chapters 1 – 4 and Appendix A to Chapter 1**	
T Feb. 21	Organizational Structure	Chapter 8
R Feb. 23	**TBA**	
T Feb. 28	Organizational Structure	Chapter 8
R Mar. 02	Organizational Agility	Chapter 9
T Mar. 07	**Spring Recess – No Class**	
R Mar, 09	**Spring Recess – No Class**	
T Mar. 14	Human Resource Management	Chapter 10
R Mar. 16	Human Resource Management	Chapter 10
T Mar. 21	**Test #2 Chapters 6, 8 – 10**	

R Mar. 23	Leadership	Chapter 12
T Mar. 28	Leadership	Chapter 12
R Mar. 30	Leadership	Chapter 12
T Apr. 04	Motivation	Chapter 13
R Apr. 06	Motivation	Chapter 13
T Apr. 11	Motivation	Chapter 13
R Apr. 13	**TBA**	
T Apr. 18	Teamwork	Chapter 14
R Apr. 20	Teamwork	Chapter 14
T Apr. 25	Issues in Managing Change	Chapter 18
R Apr. 27	**Test #3 Chapters 12 – 14 & 18**	
T Mat 02	Course Wrap-up and Final Exam Review	
T May 09	**Comprehensive Final Exam 11:00 am – 1:30 pm**	

NOTE: The lecture schedule is subject to change based upon the needs of the class.

The Belk College of Business strives to create an inclusive academic climate in which the dignity of all individuals is respected and maintained. Therefore, we celebrate diversity that includes, but is not limited to ability/disability, age, culture, ethnicity, gender, language, race, religion, sexual orientation, and socio-economic status.