



## **The Belk College Master of Business Administration Program Committee (MBAPC) Roles and Responsibilities**

### **Roles and Responsibilities**

The MBA program is a multidisciplinary program within the Belk College of Business (BCOB), not directly aligned with a single BCOB department. The MBAPC was created as a Belk College of Business standing committee to serve as the course, curriculum and assurance of learning committee for the MBA and to serve as a faculty advisory committee to the MBA Director. Specific responsibilities of the MBAPC include:

- Periodically evaluate the MBA program objectives to ensure that the program reflects the mission of the Belk College of Business and is aligned with current theory and best business practices. The results of this evaluation are provided to the MBA Director and may include recommendations for improvement in program curriculum, structure, pedagogy and delivery.
- Recommend changes in the program objectives as appropriate.
- Recommend the addition, deletion or modification of MBA courses, concentrations and certificates to the Graduate Committee for Assurance of Learning and Curriculum (GCALC).
- Serve as the Assurance of Learning (AoL) committee for the MBA Program. Review the learning goals, outcome assessment and continuous improvement plan (i.e. closing the loop) and plan implementation for the MBA program.
- Provide an annual report of the AoL review and recommendations to the MBA Director, GCALC and to the Associate Dean for Graduate Programs.
- Advise the MBA Program Director on issues brought before the Program Committee and on any issue that requires MBAPC consultation.

### **Reporting**

MBAPC reports directly to the MBA Program Director.

### **Constitution of the Committee and Voting**

Each department in the College elects one MBAPC member for a two-year term before May 1. To provide staggered terms, the departments of Accounting, Business Information Systems and Operations Management, and Management elect members in even years. The departments of Economics, Finance and Marketing elect members in odd years. Prior to the department elections one faculty member will be elected by the BCOB tenured and tenure-track faculty to serve as an at-large member. Faculty serving on the MBAPC must have Graduate Faculty status. The MBAPC Chair is elected by the committee's members. The MBA Program Director serves as an ex-officio member of the committee.