

MGMT 3140-090  
Management and Organizational Behavior  
Fall Semester 2018

Instructor: Dr. David Magee  
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Class Meets: Mondays 5:30 PM - 8:15 PM  
Class Location: Room 141 Friday Building

Office: 290 B, Friday Building  
Office hours: Mondays 12:00 Noon – 4:00 PM (Starting Monday, January 14<sup>th</sup>)

1. Individual 30-minute appointments are available on a first-come, first-serve basis. Please email me at least one day in advance to request a time, unless otherwise agreed. In your email include a brief description about your questions or concerns.
2. Unless noted on the Course Schedule (below) or otherwise communicated by me, this is the day and time for my office hours.

**Textbook:**

**MANAGEMENT: LEADING & COLABORATING IN A COMPETITIVE WORLD (13<sup>th</sup> Edition)** Bateman, Thomas S., Snell, Scott A. and Konopaske, R. (2019). McGraw-Hill Education.

**Course Description and Objectives:**

**MGMT 3140. Management and Organizational Behavior:** A study of the role of manager with an emphasis on understanding the behavioral and administrative theories and concepts needed to succeed in contemporary organizations. Topics covered in the course include motivation, leadership, managing teams, and teamwork.

Objectives of the course are to develop a basic understanding of the theories and concepts of management, demonstrate the ability to apply management theory and concepts to organizational problems, develop the basic interpersonal, analytical, critical thinking, teamwork, and decision-making skills required of managers, and develop an awareness of current issues and trends in management.

The specific learning outcomes identified for the course are:

1. Students will demonstrate a basic understanding of the teamwork skills required of team members.
2. Students will demonstrate a basic understanding of the skills required for team leadership.

3. Students will demonstrate a basic understanding of leadership theories and models.
4. Students should be able to apply leadership theories and models.

### Academic Integrity:

All students are required to read and abide by the Code of Student Academic Integrity. Violations of the Code of Student Academic Integrity, including plagiarism, will result in disciplinary action as provided in the Code. Definitions and examples of plagiarism are set forth in the Code. The Code is available from the Dean of Students Office or online at:

<http://www.legal.uncc.edu/policies/ps-105.html>

### Exams/Unannounced Quizzes, Attendance, Absences, Grading, Additional Course Policies

**Exams/Unannounced Quizzes:** There will be 3 Exams and 2 Unannounced Quizzes. The Exams and Unannounced Quizzes will emphasize lecture material and the associated textbook content. Make-up Exams and Unannounced Quizzes will be given only if missed as a result of an approved excused absence (see University Policy below). It is your responsibility to contact me concerning make-up exams.

**Attendance:** Your attendance is expected. Preparing for and attending lectures is an important component of the learning process. Due to the number of Exams and Unannounced quizzes it is crucial you attend each class.

**Absence:** Absences may be granted for the following reasons: personal illness, religious holidays, or participating as an authorized university representative in an out-of-town event. The instructor may ask for documentation regarding the absence. Absences do not relieve you of responsibility for the material covered in the classes missed.

**Grading:** Your grade for this course will be determined based on the following:

|                                  | <u>Weight</u>     | <u>Calculation</u>                 |
|----------------------------------|-------------------|------------------------------------|
| 1 <sup>st</sup> Exam             | 150 points        | 50 multiple choice, 3 points each  |
| 2 <sup>nd</sup> Exam             | 150 points        | 50 multiple choice, 3 points each  |
| 3 <sup>rd</sup> and Final Exam   | 150 points        | 50 multiple choice, 3 points each  |
| 1 <sup>st</sup> Unannounced Quiz | 100 points        | 10 multiple choice, 10 points each |
| 2 <sup>nd</sup> Unannounced Quiz | <u>100 points</u> | 10 multiple choice, 10 points each |
| TOTAL POSSIBLE                   | 650 points        |                                    |

|                    |     |              |
|--------------------|-----|--------------|
| Final Grade Scale: | A = | > 585        |
|                    | B = | 520 – 584    |
|                    | C = | 455 – 519    |
|                    | D = | 390 – 454    |
|                    | F = | < 390 points |

Points will be available using CANVAS as soon as exams/quizzes are processed and verified. Your final course grade will be based on the number of points earned. It is your responsibility to keep track of your grade progress.

**THERE IS NO CURVE IN THIS CLASS. THERE ARE NO EXTRA CREDIT POINTS IN THIS CLASS**

### **Additional Course Policies**

1. With notice to students, the standards and requirements in the syllabus may be modified at any time.
2. Students in this course seeking accommodations for disabilities must first consult with the Office of Disability Services (ODS) and follow the instructions of that office for obtaining accommodations.
3. Other than for class purposes, the use of computing devices is prohibited. If caught you will be asked to leave the classroom. Please step outside the classroom for emergency phone calls or texts.

### **Course Schedule (M = Monday)**

| <b>Date</b> |   | <b>Chapter</b>                                  |
|-------------|---|---|
| M Jan 14    | Introduction to the Course<br>Managing and Performing   | <b>Bring Syllabus and Calendar</b><br>Chapter 1 |
| M Jan 21    | <b>No Class – Dr. Martin Luther King Jr. Day – No Office Hours</b>                                |   |
| M Jan 28    | The External and Internal Environments  | Chapter 2                                       |
| M Feb 4     | Managerial Decision Making<br>Planning and Strategic Management (Start)                           | Chapter 3<br>Chapter 4                          |
| M Feb 11    | Planning and Strategic Management (Finish)<br>Ethics, Corporate Responsibility and Sustainability | Chapter 4<br>Chapter 5                          |
| M Feb 18    | International Management<br><b>1<sup>st</sup> Exam Chapters 1 – 5</b>                             | Chapter 6                                       |
| M Feb 25    | Organizational Structure  | Chapter 8                                       |
| M Mar 4     | <b>No Class – Student Recess – No Office Hours</b>  |   |

|          |  |                   |            |
|----------|--|-------------------|------------|
| M Mar 11 | Organizational Agility   |                   | Chapter 9  |
| M Mar 18 | Human Resources Management   |                   | Chapter 10 |
| M Mar 25 | Managing the Diverse Workforce<br><b>2<sup>nd</sup> Exam Chapters 6, 8, 9,10</b>       |                   | Chapter 11 |
| M Apr 1  | Leadership   |                   | Chapter 12 |
| M Apr 8  | Motivating for Performance   |                   | Chapter 13 |
| M Apr 15 | Teamwork   |                   | Chapter 14 |
| M Apr 22 | Communicating  |                   | Chapter 15 |
| M Apr 29 | Creating and Leading Change  | <b>Last Class</b> | Chapter 18 |
| M May 6  | <b>3<sup>rd</sup> and Final Exam Chapters 11, 12, 13, 14, 15, 18</b><br>5:00 – 7:30 PM |                   |            |

**Note: This schedule may be changed by the instructor based upon the needs of the class.**

*The Belk College of Business strives to create an inclusive academic climate in which the dignity of all individuals is respected and maintained. Therefore, we celebrate diversity that includes, but is not limited to ability/disability, age, culture, ethnicity, gender, language, race, religion, sexual orientation, and socio-economic status.*

*UNC Charlotte is committed to access to education. If you have a disability and need academic accommodations, please provide a letter of accommodation from Disability Services early in the semester. For more information on accommodations, contact the Office of Disability Services at 704-687-0040 or visit their office in Fretwell 230.*